

# Foxboro Coventry Towns Homeowners Association

## Management Committee Meeting

|                         |                              |                       |                     |                  |               |
|-------------------------|------------------------------|-----------------------|---------------------|------------------|---------------|
| <b>Meeting Purpose:</b> | Management Committee Meeting |                       | <b>Prepared by:</b> | Jesse Montgomery |               |
| <b>Meeting Date:</b>    | 3/26/12                      | <b>Meeting Times:</b> | 6:00 PM             | <b>Location:</b> | HOA Clubhouse |

### Committee Attendees

Richard Dyson, Matt Klein, Dan Frischknecht, Jesse Montgomery

### Meeting Agenda

#### Satellite dishes

The board will have our attorneys prepare a document for homeowners to sign accepting all responsibility for damage relating to satellites. Matt and Dan will contact our attorneys to arrange this.

#### Board positions

Donald Lowry and Chris Dobson have resigned from the Management Committee. The board elected Dan Frischknecht to fill the vacancy of President of the Association.

#### Comcast contract

The board received a new contract from Comcast for cable services. Before this contract is considered, Jesse will determine the expiration of the current contract to see if it is necessary to enter into a new one.

#### Driveway Repairs

Last year Imagine Concrete provided a bid for repairing the driveways. Matt will review the bid and the budget to determine the feasibility of the repair for this year. After Matt's review, the board will discuss a repair schedule with Imagine Concrete and work with CBI for parking arrangements for homeowners during repairs.

#### Homeowner letter (Jesse)

Jesse will prepare the homeowner letter for the month of April.

#### Member meeting

An Association member meeting is scheduled for Tuesday, April 17<sup>th</sup> at 6:30 PM. Members will be notified via the monthly homeowner letter.

#### Delinquencies